



MINUTES

FOR THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 25TH MARCH 2019 AT BARROW PRIMARY SCHOOL COMMENCING 7.10PM

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| Present: | Cllrs Jean Brown (Chair), Lee Street, Stuart McGregor, Diane Chiappi, Elizabeth Kinder |
| In attendance: | Mrs Victoria Wilson (Clerk), three members of the public |

19/19. To receive apologies for absence and consider approval

None were received.

19/20. To receive declarations of interest

None were received.

19/21. To approve as a correct record the minutes of the meeting held on 21st January 2019

It was resolved to accept and sign the minutes of the parish council meeting held on 21st January 2019 (previously circulated) as a correct record.

19/22. To adjourn the meeting for a period of public discussion

The meeting was adjourned at 7.05pm.

Following correspondence regarding an overgrown hedge, two residents attended the meeting to discuss complaints regarding dust, noise, litter, parking issues etc near to their property following ongoing work on the Redrow development. Rob Harris, a resident who had recently submitted a change of use application for an industrial unit at Barrow Brook discussed his plans for a membership-based gym and his proposal to mitigate the impact of noise and parking problems for neighbours.

The Chair reconvened the meeting at 7.35pm.

19/23. To consider PACT issues (Police and Communities Together)

Whilst PCSO Katie Ferguson is on maternity leave, the PACT contacts for Barrow will be PCSO Caroline Pemberton and Natasha Harris. No report was received on recent incidents.

19/24. To consider the parish council's insurance requirements and quotations for 2019/20

The Clerk reported on three insurance quotations received from brokers Came & Co for the parish council's policy for 2019/20. Members resolved to accept the level of cover detailed in the quotation from Inspire and authorised a payment of £686.40. It was agreed not to accept the reduction for a three-year binding long-term agreement.

19/25. To consider a donation request from the Little Green Bus company

Following a request from the Little Green Bus Company, Members discussed the work carried out in Barrow and resolved to make a donation of £100 and advertise their services on the parish council's website and newsletter.

19/26. To approve as a correct record the 2018/19 accounts to date and authorise payments

It was resolved that the accounts to date for the year ended 31st March 2019 are approved and accepted. These show an opening balance of £3,895.68, receipts of £11,583.31 and expenditure of £9,451.65, leaving a balance carried forward of £6,027.34.

It was resolved to authorise the following accounts for payment:

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| 024 | Mrs V Wilson - Clerk's salary £628.56, use of home £34.66, reimbursements £97.40 (January and February 2019) | £760.62 |
| 025 | Ribble Valley Borough Council - 2018/19 bin emptying at Barrow Brook | £30.10 |
| 026 | E.On - electricity for Christmas lights at Trafford Gardens | £7.48 |
| 027 | Came & Co - 2019/20 parish council insurance | £686.40 |
| 028 | Ribble Valley Borough Council - supply & install dog waste bin at Barrow Brook | £234.60 |
| 029 | Little Green Bus - donation | £100.00 |

19/27. To consider arrangements for the 2018/19 audit and appoint an internal auditor

The Clerk reported on procedures for the audit for the year ended 31st March 2019 and advised that the external audit would be carried out by PKF Littlejohn and she was awaiting instructions from them. It was resolved to appoint Mr Alan Butt to carry out the internal audit and the Clerk would arrange for the books and records to be transferred for review.

19/28. To receive a report on planning applications relating to Barrow since the last meeting

Cllr Brown discussed a planning report (previously circulated) on recent planning applications relating to Barrow. It was noted that despite parish council objections and Cllr Brown's presentation at RVBC's planning meeting, consent was given for LCC to install advertising boards on the A59 roundabout near McDonald's. It was agreed to ask LCC how much they intend to charge for the advertising.

Cllr Brown reported on a meeting with a representative from Barrow Primary School and their plans to establish a new direct footpath for a walking bus from the Eurogarages carpark at Barrow Brook to the school. Members agreed that they were broadly in favour of the scheme but would need more information before giving their full support and would await further correspondence from the school.

Following the presentation earlier with the prospective owner of a gym at an industrial unit at Barrow Brook, there was a lengthy discussion about the planning application. A vote was taken to clarify the parish council's response regarding opening hours and it was resolved that no objections would be made to the proposed opening hours. Cllr McGregor asked for his objections to the early opening hours to be recorded.

19/29. To consider highway matters on Whalley Road, including roadsweeping, overgrown hedges, signage and a missing litter bin

It was noted that various highway matters were still ongoing, and it was resolved to monitor the situation regarding roadsweeping and the missing signage and litter bin on Whalley Road. The situation regarding overgrown hedges was discussed earlier at the meeting and would be monitored. It was resolved to ask RVBC to clean the pavements on Whalley Road following broken glass on the bus shelters.

19/30. To consider highway matters at Barrow Brook, including HGV parking, safety concerns near the retail units and the response from LCC following the recent meeting

It was noted that LCC had not responded to correspondence sent in January 2019 requesting safety measures on the A59 and at Barrow Brook. Following correspondence from a resident regarding HGV parking on Hey Road, it was resolved to forward complaints to LCC. The continuing lack of signage to mark the one-way system at the entrance to the Eurogarages car park was noted and it was resolved to write to RVBC to ask them to monitor the situation.

19/31. To receive an update regarding work to reduce the flood risk in the village

The Clerk reported that she was still attempting to arrange a suitable date for all parties to attend a meeting to agree a maintenance plan with the aim of reducing the flood risk at Barrow Brook in the future. HML Group agreed to discuss requests to improve the surfacing of the path alongside the brook at the meeting.

19/32. To consider ongoing works at Barrow Playing Field and approve new signage

After considering the quote provided by James Alpe for new signage on Barrow Playing Field (previously circulated), it was agreed to place the order. The size and wording of the signage was approved.

It was also resolved to ask the Lengthsman to varnish the benches and picnic tables as well as other work previously requested on the playing field.

19/33. To consider the installation of further defibrillators in the village

Members discussed the difficulties in locating further defibrillators in the parish and agreed to contact United Utilities for advice on suitable locations near to an electricity supply.

19/34. To consider community engagement and the publication of a newsletter for Easter 2019

The importance of good community engagement was discussed, and it was agreed to produce a newsletter for all residents and businesses for Easter 2019.

19/35. To receive a report on RVBC's Parish Councils Liaison Committee meeting on 31st January 2019 from Cllr Chiappi

Cllr Chiappi reported on the meeting, including a presentation by the Police and Crime Commissioner and information regarding the parish and borough council elections in May 2019.

19/36. To receive a report from the Whalley, Wiswell and Barrow Joint Burial Committee from Cllrs Brown and McGregor

Cllr McGregor reported on recent discussions, including the development of a memorial wall, grounds maintenance, memorial safety and issues associated with scattering ashes.

19/37. To consider arrangements for parish and borough council elections on 2nd May 2019

The Clerk reported on the upcoming parish and borough council elections and advised that nominations for parish and borough councillors must be submitted by 3rd April 2019. Cllr McGregor reported that he did not intend to stand again for the parish council and Members thanked him for all his work, particularly at Barrow Playing Field.

It was noted that while arrangements for the Parish Council remain the same, the Borough Council ward will be extended to include more of Clitheroe Road, up to the A59 bridge, renamed Wiswell and Barrow (formerly Wiswell and Pendleton) and have two Borough Councillors representing the ward.

19/38. To consider General Data Protection Regulations (GDPR)

The Clerk gave an update on GDPR compliance and discussed action to be taken by Members to minimise the risks for the parish council.

19/39. To confirm the date of the next meeting as Monday 13th May 2019 and consider invitations to other parties

The meeting date was confirmed, and it was agreed not to issue invites to other parties until after the local elections on 2nd May 20019.

19/40. To consider any other business

The Clerk reported on a new 'Big Spring Clean' initiative by Ribble Valley Borough Council and it was agreed not to take any action as litter was already tidied from communal areas in the village on a regular basis.

The Chair thanked everyone for attending and closed the meeting at 9.05pm.

Signed by Chair..... Date.....